



PSAB meeting 27.04.17

Strategic Plan 2016-19 Tracking

Priority	Action	Comments
<p><u>1) Risk Management &amp; Self Neglect</u> To develop the 'Creative Solutions Forum', finalise policy and plan launch</p>	<ul style="list-style-type: none"> <li>(i) Pilot the Creative Solutions Forum, evaluate and establish</li> <li>(ii) Finalise and present draft risk management &amp; self-neglect (RM &amp; SN) policy and guidance in conjunction with the RM &amp; SN sub-group and share with stakeholders for feedback</li> <li>(iii) RM &amp; SN multi-agency policy agreed by Exec Group</li> <li>(iv) Plan and deliver policy launch</li> </ul>	<ul style="list-style-type: none"> <li>(i) Completed</li> <li>(ii) Completed</li> <li>(iii) Completed</li> <li>(iv) In planning</li> </ul>
<p><u>2) Mental Health</u> (i) To gain assurance from commissioners that safeguarding principles are embedded and actively promoted throughout the mental health system. (ii) To ensure that learning from SCRs &amp; SARs are embedded in operational practice</p>	<ul style="list-style-type: none"> <li>(i) The Clinical Commissioning Group (CCG) to provide quarterly updates to the SAB of how safeguarding principles and practice are reflected in commissioning mental health services.</li> <li>(ii) For the CCG commissioners and mental health services, as part of the annual self-assessment, to provide examples of how learning has been used to improve outcomes for people.</li> </ul>	<ul style="list-style-type: none"> <li>(i) In progress, CCG presented to SAB Nov 16, update provided for April 17 meeting</li> <li>(ii) Process TBC</li> </ul>

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<p><u>3) Engagement and Participation</u></p> <p>i) <u>Communications</u> increase understanding of adult safeguarding across the city</p> <p>ii) <u>Engagement</u> Ensure local people (with care and support needs) and carers are involved in the safeguarding plan and that feedback is collated and used to improve practice</p>	<p>(i) Develop a SAB communication strategy to encompass proactive and reactive communications, using varied and appropriate methods including social media.</p> <p>(ii)</p> <p>a) Commission a provider to deliver Engagement and Participation specification with user groups throughout Plymouth to feedback to SAB.</p> <p>b) Develop a proposal for a sustainable method of gathering feedback from service users who have direct experience of safeguarding enquiries so that this can inform practice.</p>	<p>(i) In progress, phased focus for 12 month periods. Nominations received for Member agencies' comms officers, next steps in planning.</p> <p>(ii) (a) Completed, work begun 1.12.16. First report to SAB April 17</p> <p>b) To follow first report</p>
<p><u>4) Quality Assurance</u> To develop a multi-agency Quality Assurance and Performance mechanism to analyse information from the Performance Framework, and evaluate trends and patterns for which the SAB will seek assurance and /or action plans from relevant agencies</p>	<p>(i) Identify a SAB partner to lead on Quality Assurance (QA) for the Board</p> <p>(ii) SAB QA Lead develop and present work plan to the SAB/Executive.</p> <p>(iii) SAB QA Lead to report progress against the work plan, making recommendations to the SAB Executive and Board.</p>	<p>(i) Completed</p> <p>(ii) Exec Group June 17</p> <p>(iii) TBC</p>

<p><u>5) Learning &amp; Development Strategy</u> To produce and monitor an agreed competency framework for Board partners and related agencies and organisations.</p>	<ul style="list-style-type: none"> <li>(i) Task &amp; finish group to present draft competency framework and recommendations to the Lead Officer Group (LOG).</li> <li>(ii) Present draft competency framework to the SAB Executive</li> <li>(iii) Present competency framework to the SAB for agreement</li> <li>(iv) Develop an implementation plan</li> <li>(v) Implementation of Competency Framework</li> </ul>	<ul style="list-style-type: none"> <li>(i) Completed</li> <li>(ii) Completed</li> <li>(iii) Completed</li> <li>(iv) TBC in view of NHSE Intercollegiate Document</li> <li>(v) TBC</li> </ul>
<p><u>6) SAB management arrangements</u></p> <ul style="list-style-type: none"> <li>a) Design and establish appropriate SAB management processes and procedures.</li> <li>b) To develop a SAB communication strategy, including revised web pages and use of social media</li> <li>c) Board partner agency self-assessment and member appraisal</li> </ul>	<ul style="list-style-type: none"> <li>(i) Draft and agree board management plan, covering calendar of board and sub-group meetings, budget &amp; resource planning and reporting.</li> <li>(ii) To explore interaction with partnership boards in order to inform the SAB annual report and learning from SCR/SAR.</li> <li>(iii) Annual review of the Board and Sub-group terms of reference</li> <li>(i) Draft an initial communication proposal for consideration by SAB Chair.</li> <li>(ii) Draft communication strategy to be taken to the SAB development day for consideration.</li> <li>(iii) Develop strategy and phased implementation plan.</li> <li>(iv) First phase implementation – Safeguarding Website.</li> <li>(v) Second phase implementation.</li> <li>(i) Research SAB partner agency self-assessment/audit models for decision at the Board Development Day.</li> <li>(ii) Undertake SAB partner agency self-assessment/audit.</li> <li>(iii) Collate and present outcome to SAB, outcome to inform Strategic Plan.</li> <li>(iv) Develop and agree model/ToR for membership and member appraisal</li> <li>(v) Annual appraisal of Board partners and members</li> </ul>	<ul style="list-style-type: none"> <li>(i) Completed</li> <li>(ii) ongoing</li> <li>(iii) completed for 2016</li> <li>(i) completed</li> <li>(ii) completed</li> <li>(iii) ongoing</li> <li>(iv) Review completed. Options for PSAB web pages agreed and in development</li> <li>(v) TBC</li> <li>(i) Research completed</li> <li>(ii) Delayed by issues matching PSCB member ‘reviews’</li> <li>(iii) TBC</li> <li>(iv) TBC</li> <li>(v) To be agreed</li> </ul>